

Gibson Center Craft Fair General Agreement - 2025

Fair coordinator: Ingrid Kellas 603-356-3231; Fax 603-356-0100 fundraising@gibsoncenter.org

Address: Gibson Center for Senior Services, Inc.

P.O. Box 655, 14 Grove St, North Conway, NH 03860

Fair Set Up: Concourse style, spaces are approximately 10' X 15'. The enclosed Lawn map shows approximate locations. Space will be marked with a stake.

Fair Philosophy: Non-juried fair intended to predominantly showcase handmade (and value added) arts and crafts, made by the exhibitor. This event is not intended for yard sale, flea market or commercially produced items.

Registration: Complete Agreement and application
Discounts are available for multiple fair prepayments & first time vendors

Standard Rules for Festival Exhibitors

Festival hours are 9 AM to 5PM on Saturday and 9 AM-3PM on Sundays. Crafters are expected to arrive and stay for the full time each day, rain or shine. In extreme weather cases, hours may be adjusted.

The vast majority of items for sale must be exhibitor handcrafted/value-added items or original art. If items don't conform, you will be asked to remove them, and may be dismissed from the fair.

Be sure to see Fair Coordinator before staking down your assigned space. Adjustments may need to be made last minute. Leave your space as clean as you find it. You will be responsible for pickup of all trash.

Exhibit spaces may not be sublet.

Smoking is only allowed in designated outdoor areas. No smoking in the Building.

Store all boxes, tarps and non-display items neatly under tables, out of the display area or in your vehicle.

Pets and children must be accompanied by an adult.

You are required to stake your tent, securely and sufficiently. Winds can be very high at times and need to be properly staked to avoid damage. Please cover stakes with bright color tape to prevent injury. You are liable for any damages (including wind) that you or your property cause. Fire Marshall could inspect tents day of fair.

All tables, chairs tents and display exhibits are your responsibility. Displays may be left overnight at your own risk. We recommend that you carry insurance. The Gibson Center is not responsible for damaged or stolen goods, nor do we provide security.

Please do not drive on Gibson Center Lawn when setting up your display. If you have special unloading needs, please make arrangements prior to the festival. Vehicles must be moved after setup.

Electricity is available to a small number of spaces and is an additional \$15.

Open flame and cooking devices are prohibited, except for approved food vendors.

Due to local ordinances, Displays can only be set up on the morning of the FIRST Day. No exceptions. No set up is permitted unless all payments have been made.

Vendors must sign up each year. Priority is given to returning vendors that make timely payments. Spaces are allocated and reserved as payments come in. This starts as early as January of each year.

The Gibson Center reserves the right to modify, interpret and enforce these rules. Any concerns or issues should be brought to the coordinator's attention immediately. We reserve the right to limit the number of crafters in any category, but do not guarantee exclusivity. In the opinion of Gibson Center staff, if we think you are acting inappropriately, you will be asked to leave.

ABSOLUTELY NO REFUNDS, REGARDLESS OF SICKNESS, WEATHER OR SALES VOLUME.

Rain or shine, you need to be here both days. Failure to be present could forfeit your permission to attend in the future.

Signature _____ Date _____

Please describe what you will be selling. _____

Is this your first time at the Gibson Center Craft Fair? Yes/ No

If no, when was the last time you attended? _____

Notes about space you are requesting:

Your fair payments include advertising in the Conway Daily Sun running each weekend of the Fair. Make Payment to the Gibson Center for Senior Services, Inc. Send with a copy of this signed agreement to Ingrid Kellas, c/o Gibson Center for Senior Services, P.O. Box 655. North Conway, NH 03860

Please Print:

NAME: _____ PHONE: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP _____

If you use email, please include email for communications: _____

FEES and DATES

Fee: \$155 per Festival \$35 discount for all four Festivals (\$585 total fee)

 \$25 discount for three Festivals (\$440 total fee)

First time vendors will receive a \$50 credit towards their second fair date.

To receive the discounts, you must have pre-paid the full amount by May 1

FESTIVAL DATES Saturday and Sunday

FEE DEADLINE

Memorial Weekend May 24 & 25

May 1 _____

4th of July July 4, 5, 6

June 1 _____ (hours Fri 9-4, Sat 9-4 & Sun 9-1)

Labor Day Weekend Aug. 30 & 31st

August 1 _____

Columbus Day Weekend Oct. 11 & 12th

Sept 12 _____

Electricity request (arrange with Ingrid) Additional \$15 _____

Total Amount Enclosed _____

Thank you and I look forward to seeing you all this Fair Season!

Ingrid Kellas